

\*Within a 50 mile radius of Hartford, CT



# **ADMINISTRATIVE** ASSISTANT

\*Does not include the Legal Industry; Legal Secretaries



## **HIRING INDICATOR:**



## **TOP 3 INDUSTRIES HIRING IN THIS FIELD:**

- 1. Colleges, Universities, and Professional
- 2. General Medical and Surgical Hospitals
- 3. Direct Health / Medical Insurance Carriers



#### **TOP 3 CITIES FOR JOB POSTS**

- 1. Hartford, CT 2. New Haven, CT
- 3. Springfield, MA



## SUPPLY:

**DEMAND:** 

3,734 - Active Candidates

# 2,712 - Job Postings

**TOP 3 JOB TITLES IN JOB POSTINGS:** 

### 1. Administrative Assistant

- 2. Executive Assistant
- 3. Executive Administrative Assistant



**CUSTOMER** 

**SERVICE** 



**HIRING INDICATOR:** 



#### **TOP 3 CITIES FOR JOB POSTS** 1. Hartford, CT

- 2. New Haven, CT
- 3. Springfield, MA



#### SUPPLY:

3,734 - Active Candidates

#### **DEMAND:** 2,712 - Job Postings

## **TOP 3 INDUSTRIES HIRING IN THIS FIELD:**

- 1. Colleges, Universities, and Professional
- 2. General Medical and Surgical Hospitals
- 3. Direct Health / Medical Insurance Carriers

# **TOP 3 JOB TITLES IN JOB POSTINGS:** 1. Administrative Assistant 3. Executive Administrative Assistant

- 2. Executive Assistant



# DATA **ENTRY**



## **HIRING INDICATOR:**



#### **TOP 3 CITIES FOR JOB POSTS** 1. Hartford, CT

- 2. New Haven, CT
- 3. Springfield, MA



# SUPPLY:

3,734 - Active Candidates

#### **DEMAND:** 2,712 - Job Postings

#### TOP 3 INDUSTRIES HIRING IN THIS FIELD: 1. Colleges, Universities, and Professional

**HUMAN** 

- 2. General Medical and Surgical Hospitals 3. Direct Health / Medical Insurance Carriers

#### **TOP 3 JOB TITLES IN JOB POSTINGS:** 1. Administrative Assistant

- 2. Executive Assistant



## \*Does not include Payroll, Timekeeping or Recruitment

**RESOURCES** 



# **HIRING INDICATOR:**



# **TOP 3 CITIES FOR JOB POSTS**

- 1. Hartford, CT
- 2. New Haven, CT
- 3. Springfield, MA SUPPLY:



# 3,734 - Active Candidates

**DEMAND:** 

# 2,712 - Job Postings

#### 1. Colleges, Universities, and Professional 2. General Medical and Surgical Hospitals

What this data research means to you...

- 3. Direct Health / Medical Insurance Carriers

# **TOP 3 JOB TITLES IN JOB POSTINGS:**

#### 1. Administrative Assistant 2. Executive Assistant

- 3. Executive Administrative Assistant
- **SUMMARY: HIRING INDICATORS**



#### **EMPLOYER DEMAND EXCEEDS CANDIDATE SUPPLY (Scores 0 - 30)** With increased employer demand and limited candidate availability, we're deploying enhanced mass recruitment techniques to reach the perfect candidate for your company.

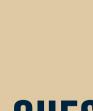
and providing candidates with rewarding employment opportunities.

**CANDIDATE SUPPLY AND EMPLOYER DEMAND ARE EQUIVALENT (Scores 31 - 69)** 



#### Quite possibly the most ideal labor market situation! We're finding an abundance of candidates to present to eager employers who are eager to hire-saving employers time and money,

**CANDIDATE SUPPLY EXCEEDS EMPLOYER DEMAND (Scores 70 - 100)** You will be flooded with resumes and most will not match your expectations. An influx in supply



# can be more challenging for employers than a scarce supply. Now, more than ever, you'll want

to partner with us to do all the sifting and pre-screening for you. It will save you lots of time and money. **QUESTIONS OR ADDITIONAL REGIONAL REPORTS?** 

# Please contact your Ultimate Staffing Services representative.

**SOURCE:** This data was pulled from CareerBuilder's Supply & Demand and Compensation data portals, which aggregate online job market data from major job boards, employer career sites, government sources, and more. CareerBuilder's data

portals accurate talent intelligence covers 90% of the online job market.

A DIFFERENT KIND OF STAFFING COMPANY Ultimate Staffing specializes in temporary, temp-to-hire and direct hire services for clerical, administrative, office, call center, manufacturing and production positions in a variety of industries

nationwide. We opened our doors in 1994 with one small office in Newport Beach, CA. Our approach to quality and service resulted in unprecedented success. No other large office-clerical staffing company has EVER received all of the industry's highest honors in a single year - we've accomplished this twice. We are also the only staffing company ever ranked #1 on the Inc. 500 list of fastest growing, privately-held companies in the U.S. and were ranked three additional times on the Inc. 500.