

*Within a 50 mile radius of Rockville, MD



ADMINISTRATIVE ASSISTANT

*Does not include the Legal Industry; Legal Secretaries



HIRING INDICATOR:

67

TOP 3 INDUSTRIES HIRING IN THIS FIELD:

- 1. Temporary Help Services
- 2. Colleges, Universities and Professional Schools
- 3. Trust, Fiduciary and Custody Activities



TOP 3 CITIES FOR JOB POSTS

- 1. Washington, DC
- 2. Baltimore, MD
- 3. Arlington, VA



SUPPLY:

11,274 - Active Candidates

16,890 - Job Postings

DEMAND:

TOP 3 JOB TITLES IN JOB POSTINGS:

1. Administrative Assistant

- 2. Executive Assistant
- 3. Senior Administrative Assistant



CUSTOMER

SERVICE



HIRING INDICATOR:



TOP 3 CITIES FOR JOB POSTS

- 1. Baltimore, MD 2. Washington, DC
- 3. Alexandria, VA



SUPPLY:

8,997 - Active Candidates

DEMAND: 20,915 – Job Postings

TOP 3 INDUSTRIES HIRING IN THIS FIELD: 1. Supermarkets and Grocery

DATA

- 2. Temporary Help Services
- 3. Department Stores



- 3. Customer Service Specialist



HIRING INDICATOR:



TOP 3 CITIES FOR JOB POSTS 1. Washington, DC 2. Baltimore, MD





SUPPLY:

1,964 - Active Candidates

DEMAND: 1,963 - Job Postings

TOP 3 INDUSTRIES HIRING IN THIS FIELD: 1. Temporary Help Services

- 2. Trust, Fiduciary and Custody Activities
- 3. Colleges, Universities and Professional Schools

HUMAN

RESOURCES

TOP 3 JOB TITLES IN JOB POSTINGS: 1. Data Entry Clerk

- 2. Data Entry
- 3. Data Entry Specialist



Timekeeping or Recruitment

*Does not include Payroll,



1. Temporary Help Services

2. Administration of Veterans' Affairs

HIRING INDICATOR:

49

TOP 3 CITIES FOR JOB POSTS 1. Washington, DC

- 2. Baltimore, MD 3. Arlington, VA



SUPPLY: 5,265 - Active Candidates

DEMAND: 14,478 – Job Postings

1. Human Resources Assistant 2. Human Resources Specialist

- 3. Human Resources Generalist

3. Computer Systems Design Services

SUMMARY: HIRING INDICATORS

TOP 3 INDUSTRIES HIRING IN THIS FIELD:

What this data research means to you...



mass recruitment techniques to reach the perfect candidate for your company.

EMPLOYER DEMAND EXCEEDS CANDIDATE SUPPLY (Scores 0 - 30)

CANDIDATE SUPPLY AND EMPLOYER DEMAND ARE EQUIVALENT (Scores 31 - 69) Quite possibly the most ideal labor market situation! We're finding an abundance of candidates

With increased employer demand and limited candidate availability, we're deploying enhanced



to present to employers who are eager to hire-saving employers time and money, and providing candidates with rewarding employment opportunities.

CANDIDATE SUPPLY EXCEEDS EMPLOYER DEMAND (Scores 70 - 100) You will be flooded with resumes and most will not match your expectations. An influx in supply can be more challenging for employers than a scarce supply. Now, more than ever, you'll want



to partner with us to do all the sifting and pre-screening for you in order to save time and money **QUESTIONS OR ADDITIONAL REGIONAL REPORTS?**

Please contact your Ultimate Staffing Services representative. **SOURCE:**

This data was pulled from CareerBuilder's Supply & Demand and Compensation data portals, which aggregates online job market data from major job boards, employer career sites, government sources, and more. CareerBuilder's data

portals gather accurate talent intelligence for 90% of the online job market.

A DIFFERENT KIND OF STAFFING COMPANY

Ultimate Staffing specializes in temporary, temporary-to-hire and direct hire services for clerical, administrative, office, call center, manufacturing and production positions in a variety of industries nationwide. We opened our doors in 1994 with one small office in Newport Beach, CA.

Our approach to quality and service resulted in unprecedented success. No other large office-clerical staffing company has EVER received all of the industry's highest honors in a single year - we've accomplished this twice. We are also the only staffing company ever ranked #1 on the Inc. 500 list of fastest growing, privately-held companies in the U.S. and were ranked three additional times on the Inc. 500.